

Region 2 CLC Meeting Minutes

Thursday, September 22, 2005
7:00 - 8:30 PM
Reading Public Library, Reading

Facilitator: Marlana Patton

Attendees:

Bob Green

Gene Moulton

Peter Richey

Burt Bear

Libby Anderson

Donna Wright

Marlana Patton – Staff

Handouts:

Fall 2005 New Reader's Press catalog

Pronunciation tips

Verizon bookmark

Card with CLC Web site info

Introduction

Marlana Patton opened the meeting with an overview of EMLC's strategic-planning process, which was the genesis of the Community Literacy Council (CLC) idea. She then followed with an introduction to the community literacy council idea, a review of handouts, and a plug for the new CLC pages on the EMLC Web site: <http://www.emlc.org/clc/clc.htm>.

She also noted the need for a volunteer facilitator(s), though she will continue to facilitate until one can be found. She/the office will also continue to publicize meeting dates/times and send invitations to EMLC volunteers.

Serving the group

The bulk of the meeting was spent discussing how this group can be of service and value to members. Specifically, attendees suggested the following:

- Choose a topic of focus for each meeting.
- Dedicate time to share what's happening with your learner and bounce ideas off each other.
- Distribute an agenda before each meeting.
- Get several CLCs together for to hear a guest speaker
 - o Bring in outside speakers
 - o Have experienced tutors/volunteers speak on a subject.

Possible future meeting topics

In the course of discussing meeting format, several topics were suggested as areas of possible focus for future meetings. Specifically:

- Materials other volunteers are using *and like*.
- Citizenship
- Getting a GED—how to make that a manageable process for tutors



- Negotiating social infrastructure challenges, such as getting a driver's license and medical insurance or using the T.
- How to get and use student input in tutoring sessions.
- Finding English conversation practice outside of the tutoring session.
- Planning a party specifically for learners, complete with native dress and food (a great even to invite the community to as well)
- Supporting learners' interactions with their community.

Future meetings

Details around the next meeting and future meetings were discussed:

- **Frequency:** The group elected to try to meet every other month and see how that goes.
- **Day of the week:** To increase attendance, the group will next try a Monday evening.
- **Time of day:** Evening seems to work, specifically the 7:00 – 8:30 PM window.
- **Location:** Because the Reading Library will charge for future meetings, the group elected to pursue the Wakefield Library for the next meeting. Donna Wright will contact them.
- **Date:** A Monday in November was proposed for the next meeting. This is contingent on the availability of the Wakefield Library.

Action items

The following actions came out of this meeting:

- Minutes will be typed up and distributed to meeting attendees (staff)
- Attendee contact info will be distributed to other attendees. (staff)
- Minutes will be available for download from the Region 2 CLC Web page (<http://www.emlc.org/clc/Region2.htm>) (staff)
- The book comparison chart for teaching book series will be added to the EMLC Web site (staff)
- Ideas for the next meeting will be posted on the Region 2 CLC Web page. (staff)
- A link to the EMLC listserv will be made available from all CLC pages. (staff)
- The Wakefield Library will be pursued for a November meeting. (Donna Wright)

